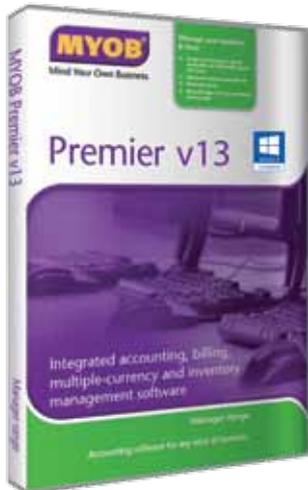




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MYOB Premier v13 Upgrade – August 2013

We have made some updates to MYOB Premier. This upgrade will:

- Provide you better control over your cash and profitability,
- Allow your staff quicker access to vital information,
- Allow your customers to receive better services from you.

Business Insights – a powerful analytical tool

How fast can you find out how much cash your business will have in the current financial year?

Now in JUST SECONDS you will not only learn how much but how best you can improve your cash position as well as profitability.

This Four Panel Command Centre can tell you at a glance:

- How much cash is available in all of your bank accounts
- How much debts can be collected in the next 3 months
- How much credit you need to clear in the next 3 months
- Cash position estimation for the next 3 months

Panel 1 – Bank accounts and credit cards

This panel displays the balances of your bank and credit card accounts and shows the total amount of available cash.



You can use this information to:

- **Identify excessive spending** - Compare income against expenses and view the resulting profit or loss over the current financial year.
- **Review your sales performance** - Identify your top ten customers and top-selling items.
- **Check account balances** - Before making a large payment, ensure that the account it is drawn from has sufficient funds.



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Panel 2 – Cash position estimate

This panel forecasts your cash balance for the current month and for the next two months. The forecasts are based on your current cash balance and the money you will receive or spend in the forecast period.

	July	August	September
Opening Cash Position*	\$279,981.88	\$233,285.40	\$209,969.02
Plus			
Outstanding invoices due	\$8,328.24	\$0.00	\$0.00
Recurring income	\$0.00	\$0.00	\$0.00
Estimated Income	<u>\$8,328.24</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less			
Outstanding bills due	\$21,488.75	\$0.00	\$0.00
Recurring expenses	\$2,424.00	\$2,424.00	\$2,424.00
Estimated payroll	\$20,891.67	\$20,891.67	\$20,891.67
Estimated Expenditure	<u>\$44,724.42</u>	<u>\$23,315.67</u>	<u>\$23,315.67</u>
Closing Cash Estimate	<u>\$273,285.40</u>	<u>\$209,969.02</u>	<u>\$186,654.15</u>

* Opening Cash Position amount for Current Month is actual to date

You can use this information to:

- **Plan your expenditure** - Work out what effect a major purchase or hiring more staff would have on your cash position.
- **Predict cash flow issues** - View a forecast of your cash flow for the coming two months.

Panel 3 – Customers who owe me money

This panel shows the total amount you are owed and displays details of each overdue customer payment (based on their invoiced credit terms), including the number of days overdue.



You can use this information to:

- **Contact customers for overdue payments** - Identify which customer payments are the most overdue or which customers owe you the most money.
- **Renegotiate a customer's credit terms** - View the customer's outstanding balances and payment history, such as the average number of days it takes for them to pay you.

Panel 4 – Suppliers I need to pay

This panel shows the total amount you owe suppliers and displays details of each overdue supplier payment (based on their credit terms), including the number of days overdue.



You can use this information to:

- **Keep on top of your supplier payments** - Identify which supplier payments are due or which suppliers you owe the most money to.
- **Negotiate a payment or discount with a supplier** - View your payment history with the supplier, such as the average number of days it takes you to pay them.



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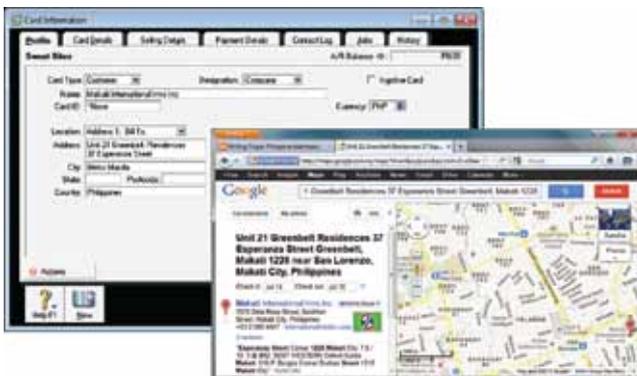


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MYOB and Google Maps – allows you to better serve your customers

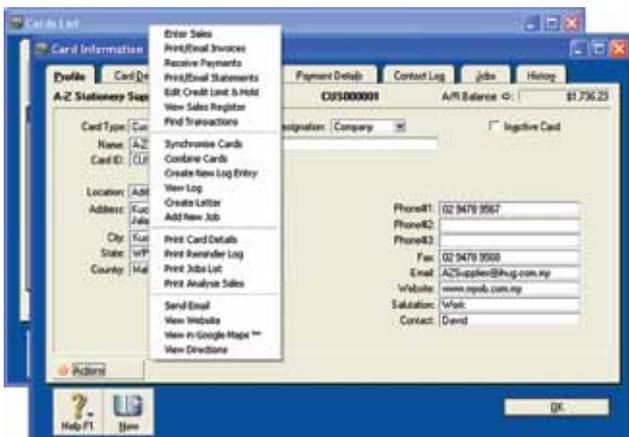
With the new version of MYOB Premier you can quickly get directions to all contacts office locations stored in your Card file. All you have to do is Click on the Actions button found in a contact’s card file. MYOB will then connect to Google Maps within seconds and allow you to view the map and directions to their premise – saving you time and increasing your service levels.



Actions menu – speed up your daily tasks

You can use the new Actions menu to quickly access tasks associated with cards and bank reconciliations.

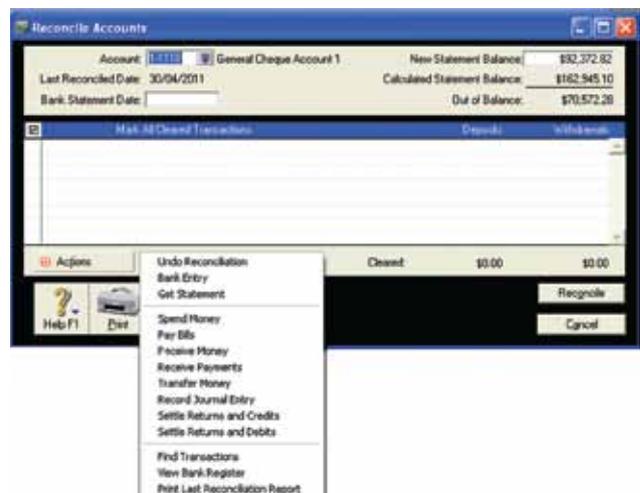
Card actions



You can use this feature to:

- Quickly print invoices
- Create a sale within card file
- Create a letter
- Add a new job
- And much more within the card file of a selected customer

Reconciliation actions



You can use this feature to:

- Receive money
- Pay Bills
- Settle Returns and credits
- View bank register and much more for a specific bank account



MYOB Premier v13 August 2013 release have been tested to meet all of the technical requirements to be certified as Windows®8 Compatible.

MYOB can only certify the August release version of MYOB Premier v13 will work with Windows®8.



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